

Date Received: _____

PY 2018 CDBG ALLOCATION PROGRAM
Wood County, Ohio

1. Total proposed activities must be such that can be completed between January 2019 and December 2020
2. All non-residential construction and improvements must meet or exceed State Building Codes.
3. Notarized Cost estimates must be itemized, signed, and provided by a qualified source (i.e. engineer, architect, county engineer, contractor, etc.).
4. All cost estimates for construction projects with an estimated cost of \$2,000 or more must include federal prevailing wages AND list useful life information.
5. Chip and seal or gravel-based road improvements are not eligible.
6. Fire departments must provide a complete list of equipment needed to meet specific Safety Requirements of the Industrial Commission of Ohio Relating to Fire Fighting, ORC 4121:1-21, along with their itemized list of equipment requested and estimate(s) of cost.
7. Only Wood County may enter into contracts for your projects.
8. If you are committing other funds to the project and/or if other sources of funds are included in this project, copies of letters, resolutions, ordinances, etc., committing these funds **must** be submitted at the time of this application to the County Commissioners.
9. Attach letter(s) from agency(s) requiring improvements, if applicable.
10. Organizations (other than local governments) must submit a copy of their constitution and by-laws.
11. Three (3) hard copies of the application and attachments need to be submitted this year:
Can be found online: <http://planning.co.wood.oh.us/home/grants/>

COMPLETE THE FOLLOWING

I. Applicant Information

- a) Name of Applicant: _____
Address: _____
Phone Number: _____
Email: _____

- b) Contact Person: _____
Address: _____
Phone Number: _____
Email: _____

Are you a public service group or non-profit entity? YES NO
If YES, attach a copy of constitution and by-laws – See Item (10) above

2. Project Information

- a) Describe Project Activity and measurements in detail. Attach additional sheets and photographs (if necessary).

NOTE:

- a. Fire Departments – See item (6) above
- b. Describe if project is necessary to meet state or local requirements or mandates – See item (9) above.

b) Will you need to acquire easements or property to complete this project? YES NO
 If YES, explain: _____

c) Is this property occupied? YES NO

d) Who provided the Project Cost Estimate?

Name: _____

Address: _____

Phone Number: _____

Email: _____

Labor (use federal prevailing wage) \$ _____

Materials \$ _____

Engineering \$ _____

Total Cost of Project \$ _____

e) Does the Cost Estimate state that that is uses Davis Bacon Wage Rates and include useful life information? YES NO

NOTE: Attach a copy of the cost estimate – See items (3) & (4) above

f) How much CDBG money is being requested? \$ _____

If you are not applying for the total cost of the project, where will the other funds come from?

SOURCE	FUNDS (\$)
1. _____	_____
2. _____	_____
3. _____	_____

NOTE:

(1) Attach commitment letters from the sources listed above – See item (8) above

(2) Proposed project must meet or exceed State Building Code – See item (2) above

g) Will Village, Township, or County Employees perform any work? YES NO

If yes, will the employed be paid from the CDBG grant? YES NO

Describe the work to be performed by Village, Township, or County employees.

3. Project Benefit Information

a) Where is the exact location of the project? _____

Note: **Provide a map** which shows the location of the activity

b) What is the project service area? _____

Note: **Provide a map** of the boundaries of the service area.

c) Who will benefit from this project? _____

d) How many households are in the service area? _____

e) Have you completed an income survey? YES NO

NOTE: Submit the survey(s) with this form.

1. DATE HOUSEHOLDS WERE SURVEYED _____

2. NUMBER OF HOUSEHOLDS SURVEYED _____

3. NUMBER LOW-MODERATE INCOME HOUSEHOLDS _____
(Number of surveys with checkmarks)

4. % OF LOW-MODERATE INCOME HOUSEHOLDS _____
(Line 3 divided by line 2)

5. NUMBER OF PERSONS IN HOUSEHOLDS SURVEYED _____

4. Site Information

a) Does your project affect a historical property or does your project occur in a historical district? YES NO

If yes, explain: _____

b) Is your project located in a floodplain? YES NO

If yes, explain: _____

c) Will any access fees be charged? (i.e. Sewer or water line hook-up, membership fees, entrance fees, etc.) YES NO

If yes, explain: _____

