

**Wood County Planning Commission  
December 3, 2013 @ 5:30pm**

The Wood County Planning Commission met in regular session on Tuesday, December 3, 2013 at the County Office Building in Bowling Green. Planning Commission members in attendance were: Tony Allion, Rob Black, John Brossia, Doris Herringshaw, Raymond Huber, Richard Kohring, Joel Kuhlman, Donna Schuerman and Leslee Thompson. Planning Commission staff in attendance was: David Steiner and Katie Baltz. 4 guests were present at the meeting.

Chairman Thompson called the meeting to order. Mr. Black made a motion to approve the November 2013 Planning Commission meeting minutes. Ms. Schuerman seconded the motion and Commission members responded in full support.

Mr. Steiner reported that the Planning Commission Office would report the staff activities from November and December at the January 2014 meeting.

**SUBDIVISION – PERRYSBURG TOWNSHIP**

Oravec and Associates had submitted a final plat entitled “Woodmont Plat Five” for final review and approval. Mr. Steiner explained that the residential subdivision consisted of four (4) single family lots and covered approximately 1.5 acres of land. The plat was part of the larger Woodmont and Market Center subdivision which was located in Road Tracts 2 and 3 of Perrysburg Township, south of the intersection of Thompson Road and Route 20.

Mr. Steiner reported that the plat is located in the larger Market Centre and Woodmont developments, which are located in Road Tract 2 of Perrysburg Township. More specifically, the plat was in the northwest corner of the development.

Mr. Steiner reiterated that the plat contained four (4) single family lots. Mr. Steiner reported that plat improvements included the extension of Basswood Drive with 60 foot of right of way and 25 feet of paving, sidewalks and all utilities.

Mr. Steiner reported that the plat met Wood County Subvision requirements and that Perrysburg Township hadn’t expressed any concerns with the plat.

When the item was turned over to the Planning Commission members for review and discussion, Mr. Allion asked if there were any part of Woodmont Drive in this plat. George Oravec of Oravec and Associates answered that a very small portion of Woodmont Drive at the intersection of Basswood Drive is in the plat.

There being no further discussion, Mr. Kohring made a motion to grant final approval to “Woodmont Plat Five. Mr. Kuhlman seconded the motion and Commission members responded with a vote of 8 in favor, none opposed, motion carried.

**DIRECTORS TIME**

Mr. Steiner noted that in 2014 the Planning Commission would continue to meet on the first Tuesday of every month at 5:30pm. Mr. Steiner announced that the nominating committee would need to meet in order to nominate officers for the Planning Commission in 2014.

Mr. Steiner noted that he had looked into the Geography requirement for replacing Planning Commission members, and found that one member had to be from a Home Rule Township and one member from the largest municipality in Wood County. He said the Commissioners would consider this information when choosing replacements for Mr. Fitzgerald and Mr. Kohring.

Mr. Black and Ms. Thompson volunteered to be on the nominating committee to choose officers for the Planning Commission in 2014. Mr. Black made the motion to form this committee, Mr. Kuhlman seconded the motion and Planning Commission members responded in full support.

Ms. Herringshaw and Mr. Kuhlman presented Mr. Kohring with a proclamation by the Wood County Commissioners recognizing him for 26 years of service and leadership on the Wood County Planning Commission.

There being no further discussion, Mr. Black made a motion to adjourn the December 3, 2013 Planning Commission meeting. Ms. Herringshaw seconded the motion and Planning Commission members responded in full support.