

Wood County Planning Commission
November 5, 2013 @ 5:30pm

The Wood County Planning Commission met in regular session on Tuesday, November 5, 2013 at the County Office Building in Bowling Green. Planning Commission members in attendance were: Rob Black, Doris Herringshaw, Raymond Huber, Richard Kohring, Joel Kuhlman, Donna Schuerman and Leslee Thompson. Planning Commission staff in attendance was: David Steiner and Katie Baltz. 3 guests were present at the meeting.

Chairman Thompson called the meeting to order. Ms. Thompson noted the recent passing of Planning Commission member, Pat Fitzgerald, and stated that the Planning Commission will miss him. Moving on, Mr. Black made a motion to approve the September 2013 Planning Commission meeting minutes. Ms. Schuerman seconded the motion and Commission members responded in full support.

STAFF ACTIVITIES REPORT – SEPTEMBER AND OCTOBER 2013

Mr. Steiner reported that the Planning Commission Office had been busy with Community Development activities again. Mr. Steiner reported that the FY12 CDBG Village of Hoytville project had been completed, the FY12 Bradner project had been awarded and the FY12 Weston project had been placed out to bid. Mr. Steiner stated that the FY12 Community Development grant had received an extension and that the FY11 sanitary sewer tap installations were continuing, mostly in North Baltimore. Mr. Steiner reported that four homes had been demolished and submitted for reimbursement for the Moving Ohio Forward Grant, 16 homes had held bid openings and an additional 10 homes had been added to the list to be bid out. Mr. Steiner reported that the Planning Commission underwent monitoring by the Ohio Department of Natural Resources for Wood County's floodplain program and would report results once they were received. Mr. Steiner stated that the Planner had attended training for Environmental Reviews in Columbus. Mr. Steiner reported that six (6) parcel splits and 11 parcel combinations had been completed totaling approximately 467 acres of land. Mr. Steiner stated that the budget had been reviewed with the County Commissioners and that various status reports had been completed for grants.

Mr. Kohring questioned why extensions were needed for the CDBG grants. Mr. Steiner stated that FY11 had been extended in order to use remaining funds for the tap installations and that FY12 delay was due to engineering firms being delayed. Mr. Kohring stated that the engineers should be able to submit their materials in a timely fashion.

SUBDIVISION – MIDDLETON TOWNSHIP

ESA Engineering had submitted a final plat entitled "Saddlebrook Plat Ten" for final approval. Mr. Steiner reported that the residential plat contained twelve single family lots in the Saddlebrook Subdivision and covered approximately 5.4 acres of land in Section 23 of Middleton Township.

Mr. Steiner stated that the plat was part of the larger Saddlebrook development located at the corner of Hull Prairie and Roachton Road in Section 23 of Middleton Township.

Mr. Steiner noted that this particular phase of the subdivision would be accessed by extending Thistledown Lane and by constructing Bridle Court. Mr. Steiner stated that these would be public streets with 60 feet of right of way and 25 feet of back to back pavement, curbs and gutters.

Mr. Steiner reported that utilities were available, including water, sewer, storm sewer, gas, cable and electric. Mr. Steiner noted that sidewalks would be included as stated on the plat.

Mr. Steiner stated that there were a few minor labeling errors that would need to be fixed on the plat. Mr. Steiner stated that it was the recommendation of the Wood County Planning Commission Staff that the Planning Commission grant final approval to "Saddlebrook Plat Ten" with the condition that the labeling errors be corrected on the final version of the plat.

When the item was turned over to the Planning Commission members for review and discussion, Mr. Kohring questioned whether a temporary turnaround was in place and if one could be added to the Planning Commission's recommendation. Mr. Steiner answered that a temporary turnaround was not currently on the plat, and that this could be included in the recommendation.

There being no further discussion, Mr. Black made a motion to grant final approval to "Saddlebrook Plat Ten" with the requirement that a temporary turnaround be added. Mr. Kohring seconded the motion and Commission members responded with a vote of 6 in favor, none opposed, motion carried.

DIRECTORS TIME

Mr. Steiner noted that a nominating committee would be needed in order to nominate officers for the Planning Commission in 2014. Mr. Steiner stated that his annual review was conducted and could be shared with the Commission members as requested.

Mr. Kohring announced that he would like to retire and that December 2013 would be his last meeting.

Mr. Black asked if there were any applicants for the Planning Commission vacancies. Mr. Steiner stated that the Commissioners would appoint new members for the Planning Commission based on geographic location. Mr. Kuhlman stated that the Commissioners' office had a list of individuals interested in serving on various boards that could be considered. Mr. Black asked if the geographic requirement was from the Planning Commission bylaws. Mr. Steiner stated that he believed it was from the Ohio Revised code. Mr. Black asked Mr. Steiner to research the geographic requirements and what exactly they entailed in order to not exclude an individual from the Planning Commission unnecessarily. Mr. Steiner said he would look into it.

There being no further discussion, Mr. Black made a motion to adjourn the November 5, 2013 Planning Commission meeting. Mr. Huber seconded the motion and Planning Commission members responded in full support.