

**Meeting Minutes**  
**Wood County Planning Commission**  
**January 8, 2019 @ 5:30pm**

The Wood County Planning Commission met in regular session on Tuesday, January 8, 2019 at the County Office Building in Bowling Green, Ohio. Planning Commission staff members in attendance were David Steiner and Deminique Heiks. Planning Commission members in attendance were Tony Allion, Steve Arnold, Ted Bowlus, Doris Herringshaw, Craig LaHote, John Musteric, Barbara Ruland, Jeffrey Schaller, John Shuerman, and Erik Wineland. No guests were in attendance.

Vice-Chairman John Musteric called the meeting to order.

**Old Business**

**New Business**

Mr. Musteric stated the November 2018 Planning Commission meeting minutes needed to be edited. In the fourth paragraph from the bottom, the word “swale” was misspelled three times.

Mr. Lahote made a motion to approve the corrected November 2018 Planning Commission meeting minutes. Ms. Ruland seconded the motion. Mr. Musteric called for a vote.

Mr. Allion - Yes, Mr. Arnold - Yes, Mr. Bowlus - Yes, Mr. Brossia - Absent, Ms. Herringshaw - Yes, Mr. LaHote - Yes, Mr. Musteric - Yes, Ms. Ruland - Yes, Mr. Schaller – Abstain, Mr. Schuerman - Yes, Mr. Wineland - Yes.

**NOMINATION OF OFFICERS**

Mr. Lahote, on behalf of the nominating committee, nominated Mr. Musteric for the chairman position and Mr. Wineland for the vice-chairman position.

Mr. Steiner stated Ms. Heiks would serve as secretary, according to the bylaws.

Mr. Arnold made a motion to nominate Mr. Musteric as the chairman, Mr. Wineland as the vice-chairman, and Ms. Heiks as the secretary. Mr. Lahote seconded the motion.

Mr. Musteric called for a vote.

Mr. Allion - Yes, Mr. Arnold - Yes, Mr. Bowlus - Yes, Mr. Brossia - Absent, Ms. Herringshaw - Yes, Mr. LaHote - Yes, Mr. Musteric - Abstain, Ms. Ruland - Yes, Mr. Schaller – Yes, Mr. Schuerman - Yes, Mr. Wineland - Abstain.

**AFFIXING DATES FOR 2019 MEETINGS**

Mr. Steiner stated he wanted to verify there were no major conflicts with the 2019 Planning Commission meeting schedule. He was particularly interested in determining if the August meeting would be in conflict with the Wood County Fair. Multiple commission members determined the proposed August meeting date would not conflict with the fair.

## **BOARD MEMBERSHIP**

The new commission member, Mr. Schaller, and planner, Ms. Heiks, were introduced to the Planning Commission.

## **PUBLIC FORUM**

## **CHAIRMAN'S TIME/COMMISSION MEMBERS' TIME**

### **DIRECTOR'S TIME**

#### **Staff Activity Report**

Mr. Steiner reviewed the staff activities performed in December 2018.

Mr. Wineland stated Wood County is in an economic development phase and inquired about the relationship between the Planning Commission and economic development. Mr. Wineland specifically asked if the Planning Commission tracked or promoted economic development.

Mr. Steiner stated Wood County has an Economic Development Commission, which is responsible for tracking and promoting economic development. Mr. Steiner stated the Planning Commission's land use plan guides these activities and his office works with developers on technical matters.

Mr. Wineland asked whether the Planning Commission's work is connected to the increased economic development occurring in the county. Mr. Steiner stated yes.

Mr. Steiner stated the largest amount of work in his office is devoted to grants.

Mr. Wineland asked if residential development is increasing in Wood County. Mr. Steiner stated yes.

Mr. Bowlus made a motion to adjourn the January 8, 2019 Planning Commission meeting. Mr. Allion seconded the motion. Commission members responded in full support. The meeting adjourned.