**Meeting Minutes**

**Wood County Planning Commission**

**April 5, 2022**

**5:30 pm**

The Wood County Planning Commission met in regular session on Tuesday, April 5, 2022 at the County Office Building in Bowling Green, Ohio.  Planning Commission staff members in attendance were: David Steiner and Jamie Stanley. Planning Commission members in attendance were: Ted Bowlus, John Brossia, Brendyn George, Doris Herringshaw, John Musteric, John Schuerman and Matthew Tewers.  Two (2) guests were in attendance.

John Musteric called the meeting to order.

**Old Business**

Matthew Tewers was introduced as a new member, replacing Erik Wineland who stepped down.

**New Business**

Mr. Brossia made a motion to approve the January 2022 Planning Commission meeting minutes. Mr. Bowlus seconded the motion.

Mr. Musteric called for a vote.

Mr. Arnold - ABSENT, Mr. Bowlus – ABSTAIN, Mr. Brossia - YES, Mr. George – YES

Ms. Herringshaw - YES, Mr. LaHote - ABSTAIN, Mr. Musteric - ABSTAIN, Mr. Schaller – ABSENT, Mr. Schuerman - ABSTAIN, Mr. Swope – ABSENT, Mr. Tewers - ABSTAIN

The motion was tabled until next meeting. Vote: 3 yes, 0 no 5 abstain.

**SUBDIVISION – PERRYSBURG TOWNSHIP**

Mr. Steiner stated that FWB Inc. has submitted a final plat entitled “Replat of Lots 19 & 20 in Cambridge”. Said plat is located in the existing Cambridge Subdivision located in Perrysburg Township. The purpose of the plat is to combine existing lots 19 and 20 into one new lot of record.

Mr. Musteric sought clarification from Mr. Jeff Stopar, attorney for the applicant. Mr. Musteric indicated that additional information is needed determine the best plan for the storm sewer pipes as the plan proposed was not sufficient. Mr. Tewers also expressed concern about the submitted plan. Mr. Stopar requested that the replat request be tabled and he would have the engineer reach out to John Musteric to address the concerns.

Mr. Bowlus made a motion to table the request. Mr. George seconded the motion.

Mr. Musteric called for a vote.

Mr. Arnold - ABSENT, Mr. Bowlus – YES, Mr. Brossia - YES, Mr. George – YES

Ms. Herringshaw - YES, Mr. LaHote - YES, Mr. Musteric - YES, Mr. Schaller – ABSENT, Mr. Schuerman - YES, Mr. Swope – ABSENT, Mr. Tewers - YES

The motion to TABLE carried. Vote: 8 yes, 0 no.

**ZONING – TROY TOWNSHIP**

Ms. Stanley stated that the Troy Township Zoning Commission has submitted a set of new regulations relative to noise to add to their current zoning resolution. Ms. Stanley explained that the Township has proposed a change to their current noise regulations because they feel that the current language is too vague and not defined to address specific noise issues within the township.

Ms. Stanley asked to be sure all Planning Commission members had all the handouts and asked Ms. Brooke Hahn, Troy Township Zoning Inspector, about the highlighted section in the submitted application. Ms. Hahn said the highlighted section was meant to be taken out and that number 5 was to be removed as an exemption.

After discussion about how the noise levels would be measured and Brooke indicated that they would utilize a decibel meter. Additionally, Ms. Hahn indicated the item under exemptions was a typo and would be corrected.

Mr. Teweres made a motion to approve the text amendment.. Mr. George seconded the motion.

Mr. Musteric called for a vote.

Mr. Arnold - ABSENT, Mr. Bowlus – YES, Mr. Brossia - YES, Mr. George – YES

Ms. Herringshaw - YES, Mr. LaHote - YES, Mr. Musteric - YES, Mr. Schaller – ABSENT, Mr. Schuerman - YES, Mr. Swope – ABSENT, Mr. Tewers - YES

The motion to approve carried. Vote: 8 yes, 0 no.

**PUBLIC FORUM**

**CHAIRMAN’S/COMMISSION MEMBERS’ TIME**

**DIRECTOR’S TIME**

**Staff Activities**

Mr. Steiner referred the members to the Staff Activities report.

Mr. Steiner stated that the request for an intern was approved.

Mr. Steiner noted that the Demolition grant was submitted at the end of February.

Mr. Steiner noted that the selection for CDBG PY22 projects would be at the June 7, 2022 Planning Commission meeting.

Mr. Steiner noted that the final phases of the PY18 NRG grants began.

Mr. Steiner stated that the first public hearing for CDBG PY22 was held.

Mr. Steiner stated that the CDIS PY22 meeting would be held tomorrow (April 6, 2022).

Mr. Steiner stated that floodplain items were handled this month including: a development permit for a new home in Lake Township and progress being made in the Hutson property issue.

Mr. Steiner stated that the annual TIRC meeting was held.

Ms. Stanley shared that 26 rural addresses were issued from December 25, 2021 through March 25, 2022.

Ms. Stanley shared that thirteen (13) parcel splits and five (5) parcel combinations were processed.

Mr. Steiner noted that there have been multiple zoning classification requests from citizens, title companies and real estate professionals.

**Motion to Adjourn:**

Mr. LaHote made a motion to adjourn the April 5, 2022 Planning Commission meeting. Commission members responded in full support. The meeting adjourned.